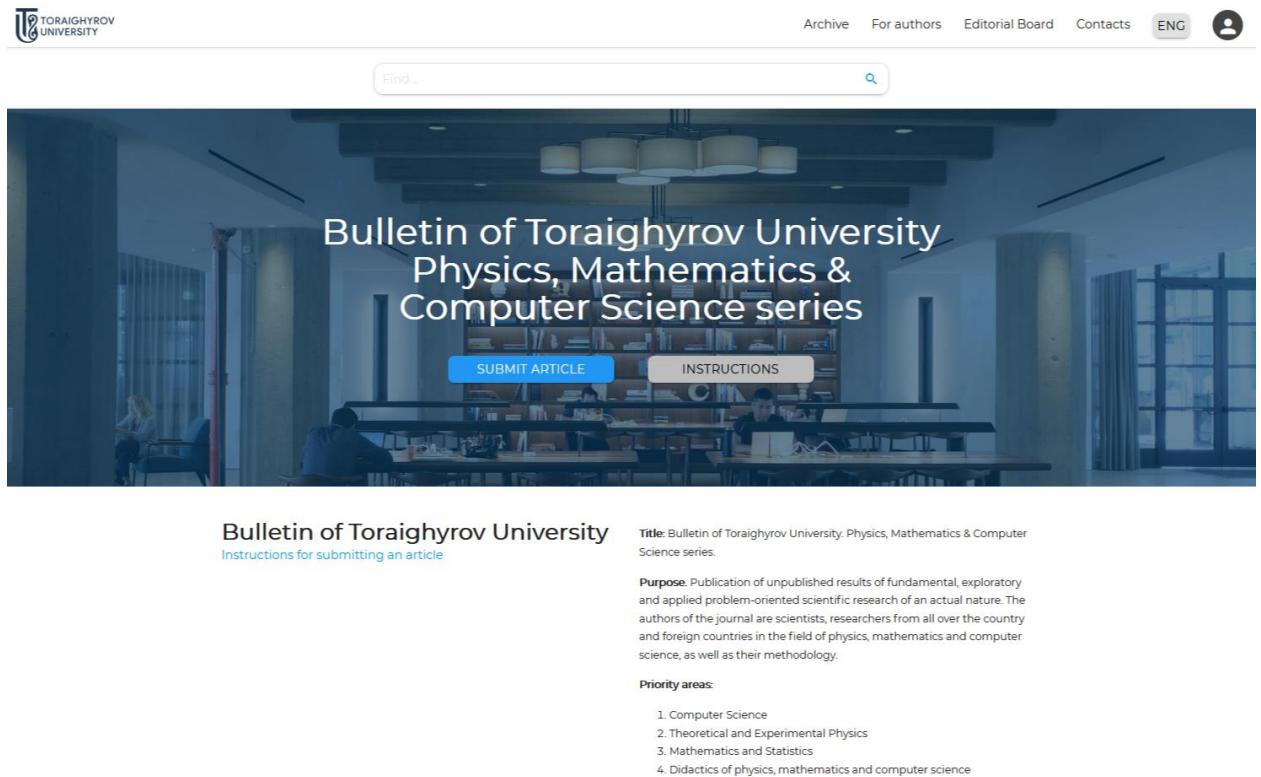


The main page of the journal

The main page of the journal “Bulletin of Toraighyrov University. Physics, Mathematics and Computer Science series” contains information about the edition, the goal, the scientific field of the journal, and release frequency.



Bulletin of Toraighyrov University
Instructions for submitting an article

Title: Bulletin of Toraighyrov University. Physics, Mathematics & Computer Science series.

Purpose: Publication of unpublished results of fundamental, exploratory and applied problem-oriented scientific research of an actual nature. The authors of the journal are scientists, researchers from all over the country and foreign countries in the field of physics, mathematics and computer science, as well as their methodology.

Priority areas:

1. Computer Science
2. Theoretical and Experimental Physics
3. Mathematics and Statistics
4. Didactics of physics, mathematics and computer science

The journal website is available in three languages: Russian, Kazakh and English.

Archive section contains an archive of the issues and archive of articles that are available for download.

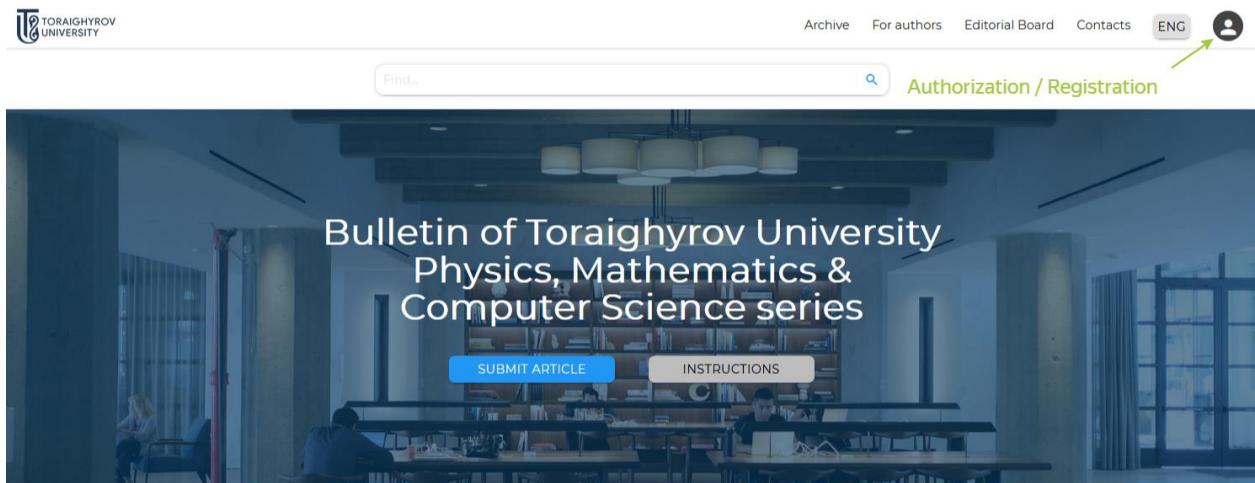
For authors section contains information on the requirements for the proposed articles, a sample of a formatted article, peer review rules, publication fees, publication ethics, and rules for authors and editorial policy.

Editorial board section contains information about the editorial board of the journal.

Contacts section contains information about the publishing house (phone number, e-mail and location).

Registration for article submission

To submit an article for publication, the author must register on the website.



Bulletin of Toraighyrov University Instructions for submitting an article

Title: Bulletin of Toraighyrov University. Physics, Mathematics & Computer Science series.

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Priority areas:

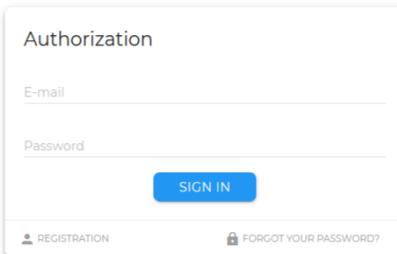
1. Computer Science
2. Theoretical and Experimental Physics
3. Mathematics and Statistics
4. Didactics of physics, mathematics and computer science

To register, the author should fill in the required fields in the **Registration** form.

After filling, the author needs to click on the **REGISTER** button, then after receiving confirmation letter on the email, he must follow the link to activate the account.

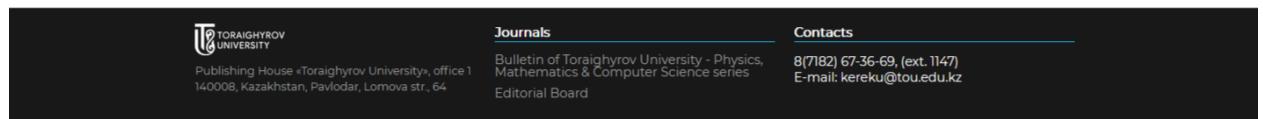
Article submission

To submit an article to the scientific journal “Bulletin of Toraighyrov University. Physics, Mathematics and Computer Science series”, the author must register first. If the author has a login and password, he can log on through **Authorization** form.



The screenshot shows a login interface with the following elements:

- Authorization** (Section title)
- E-mail** (Text input field)
- Password** (Text input field)
- SIGN IN** (Blue button)
- REGISTRATION** (Text link)
- FORGOT YOUR PASSWORD?** (Text link)



To reset the password, the author can use the **Forgot your password?** button.

Authors can see their submitted articles, status and available options in their accounts in **My articles**→**Submitted articles** tabs. Authors are required to track the process of checking the article in their personal accounts.

Before submitting an article, the author should read the details under the **Authors** tab.

Мои статьи

[SUBMIT ARTICLE](#)[Submitted Articles](#) [Published Articles](#)

To submit an article, the author must click on the **Submit your article** button in your personal account or on the main page of the journal.

An information window will open for submitting an article to the journal. In this window, the author must provide the following information about the article (fill all fields):

- ✓ **Article title**
- ✓ **Authors** (When filling in the field it is necessary to write the name of each of the co-authors in a separate cell by pressing Enter button)
- ✓ **Scientific field of the article**
- ✓ **Article file** (When uploading an article file, you must specify the file name in the following format: Last Name_Initial_Article, for example Ivanov_IV_Article.docx)
- ✓ **Article file without mentioning the authors** (When uploading an article file without specifying the author for review, it is necessary to remove the full name of the author and co-authors, affiliation, and information about the authors in three languages from the text of the article. The title format should be: No_authors_Article)
- ✓ **Interstate Rubricator of Scientific and Technical Information**
- ✓ **Article language**
- ✓ **Abstract**
- ✓ **Keywords** (When filling in the fields, type each keyword and /or phrase into a separate cell by pressing Enter button)
- ✓ **Consent to release article into the public domain.**

It is necessary to double check all fields and click **Save**.

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Article Information

Article title

Authors

[Add](#)

Direction of the article

Choose a direction

[Article file](#)

An article file that does not contain the author's name is required for blind review

[Article file without specifying the author](#)

MRHTI

Article language

Select the language of the article

Annotation

Keywords

[Add](#) I agree to the placement of the published article in the public domain[SAVE](#)

The author can check submitted articles in the **Submitted Articles** tab:

- a) if the column is highlighted yellow, then the article is awaiting examination;
- b) if the column is highlighted green, then the article passed examination successfully;
- c) if the column is highlighted red, then the article did not pass examination, and was sent for author's revision.

The article has been sent for review

My articles

[SUBMIT ARTICLE](#)[Submitted Articles](#) [Published Articles](#)[Правовые аспекты деятельности органов МЮ РК](#)[REFUSAL TO PUBLISH](#)

 Checking the article structure for compliance with technical requirements

a) article is awaiting examination

My articles

[SUBMIT ARTICLE](#)[Submitted Articles](#) [Published Articles](#)[Правовые аспекты деятельности органов МЮ РК](#)[REFUSAL TO PUBLISH](#)

 Checking the article structure for compliance with technical requirements

 Checking the article for compliance with the topic, the profile of the journal, initial assessment

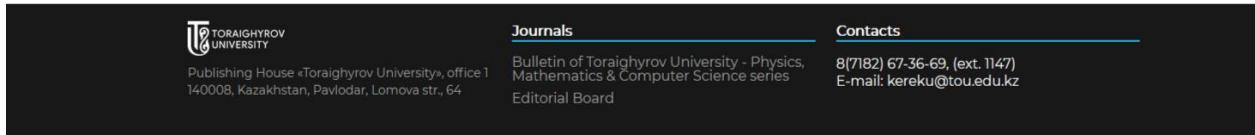
b) article passed examination successfully

My articles

[SUBMIT ARTICLE](#)[Submitted Articles](#)[Published Articles](#)[Правовые аспекты деятельности органов МИО РК](#)[FIX](#)

 Checking the article structure for compliance with technical requirements

Уважаемый Автор! 1.Укажите 1-го главного автора статьи знаком *.
2. References, Список использованных источников должны быть оформлены в соответствии с ГОСТ 7.1-2003.



c) article did not pass examination and was sent for author's revision.

After submission, the article goes through the following stages:

- ✓ **Checking the structure of the article for compliance with technical requirements**
- ✓ **Checking the article for compliance with the subject, profile of the journal and initial assessment**
- ✓ **Checking the article in the anti-plagiarism system**
- ✓ **Peer review**
- ✓ **Consideration of the article by the editor-in-chief and the editorial board**
- ✓ **Payment verification**
- ✓ **Publication**

As the article passes the aforementioned steps, its status will change in the account.

Checking the structure of the article: the technical editor checks the correctness of the information provided by the author, the correctness of the formatting of the article according to the requirements of the journal.

Checking the article for compliance with the subject, profile of the journal: the article is checked for compliance with the scientific field of the journal.

Checking the article in the anti-plagiarism system: the article is checked for borrowed ideas and citations. The degree of originality of the article must be at least 60%. An anti-plagiarism report file is available.

Peer review: the article is sent to double blind peer review.

In the course of the peer review of the scientific article, the reviewer can:

- recommend the article for publication;
- recommend the article to be accepted with revision;

- recommend to reject the article.

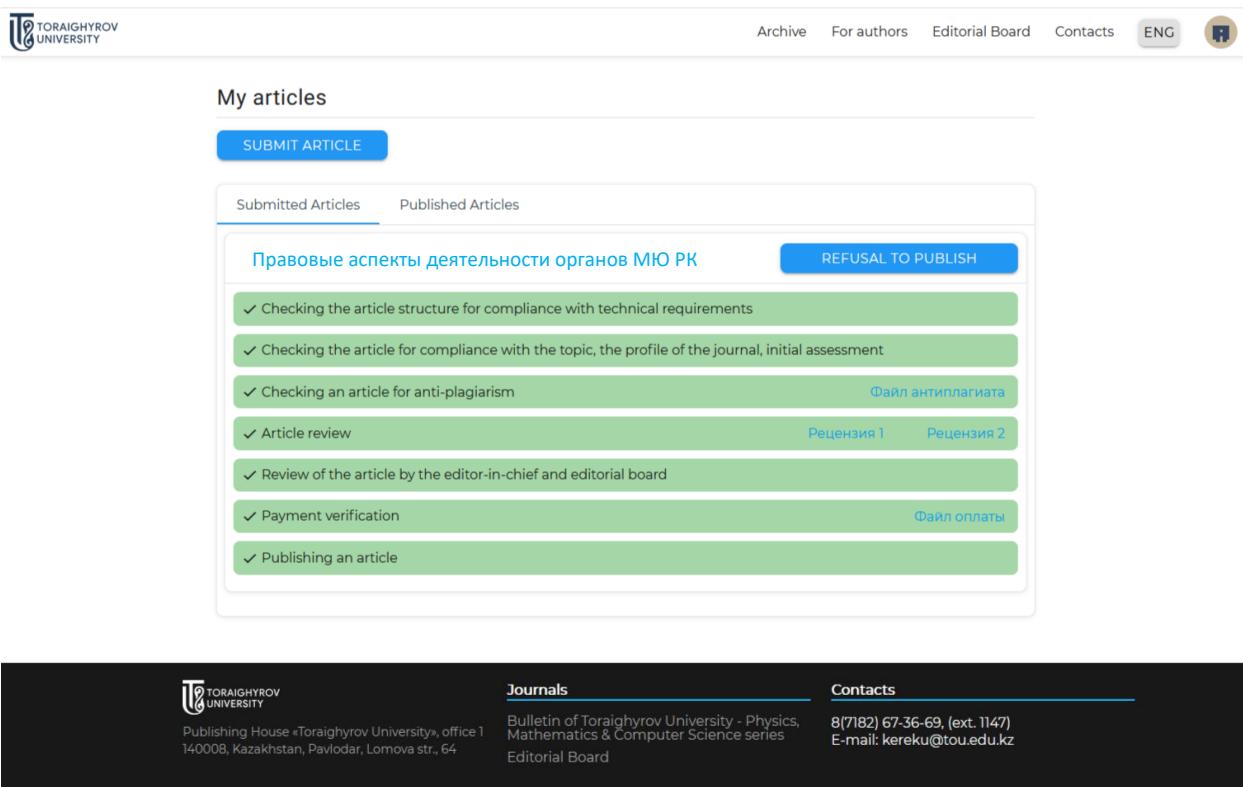
Comments and suggestions of reviewers (without specifying their personal data) are sent to the author.

Consideration of the article by the editor-in-chief and the editorial board: the editorial board decides whether to accept or reject the publication, based on the results of the peer review.

Payment verification: the reception of the payment on the current account is verified.

Payment receipt is provided after the article is accepted for publication. Details for payment can be found in **For authors→ Publication fees** tab.

The scanned payment confirmation must be submitted as .jpg/jpeg or .pdf file. The receipt of payment must contain the date of payment and *for publication* note.



The screenshot shows the manuscript submission system interface. At the top, there is a logo for Toraighyrov University and navigation links for Archive, For authors, Editorial Board, Contacts, ENG, and a user icon. Below this, a blue button says 'SUBMIT ARTICLE'. The main area is titled 'My articles' and shows tabs for 'Submitted Articles' (which is selected) and 'Published Articles'. A large box contains a list of review steps, each with a checkmark and a description. The steps are:

- ✓ Checking the article structure for compliance with technical requirements
- ✓ Checking the article for compliance with the topic, the profile of the journal, initial assessment
- ✓ Checking an article for anti-plagiarism Файл антiplагиата
- ✓ Article review Рецензия 1 Рецензия 2
- ✓ Review of the article by the editor-in-chief and editorial board
- ✓ Payment verification Файл оплаты
- ✓ Publishing an article

At the bottom of the interface, there is a 'REFUSAL TO PUBLISH' button.

Journals
Bulletin of Toraighyrov University - Physics, Mathematics & Computer Science series
Editorial Board

Contacts
8(7182) 67-36-69, (ext. 1147)
E-mail: kereku@tou.edu.kz

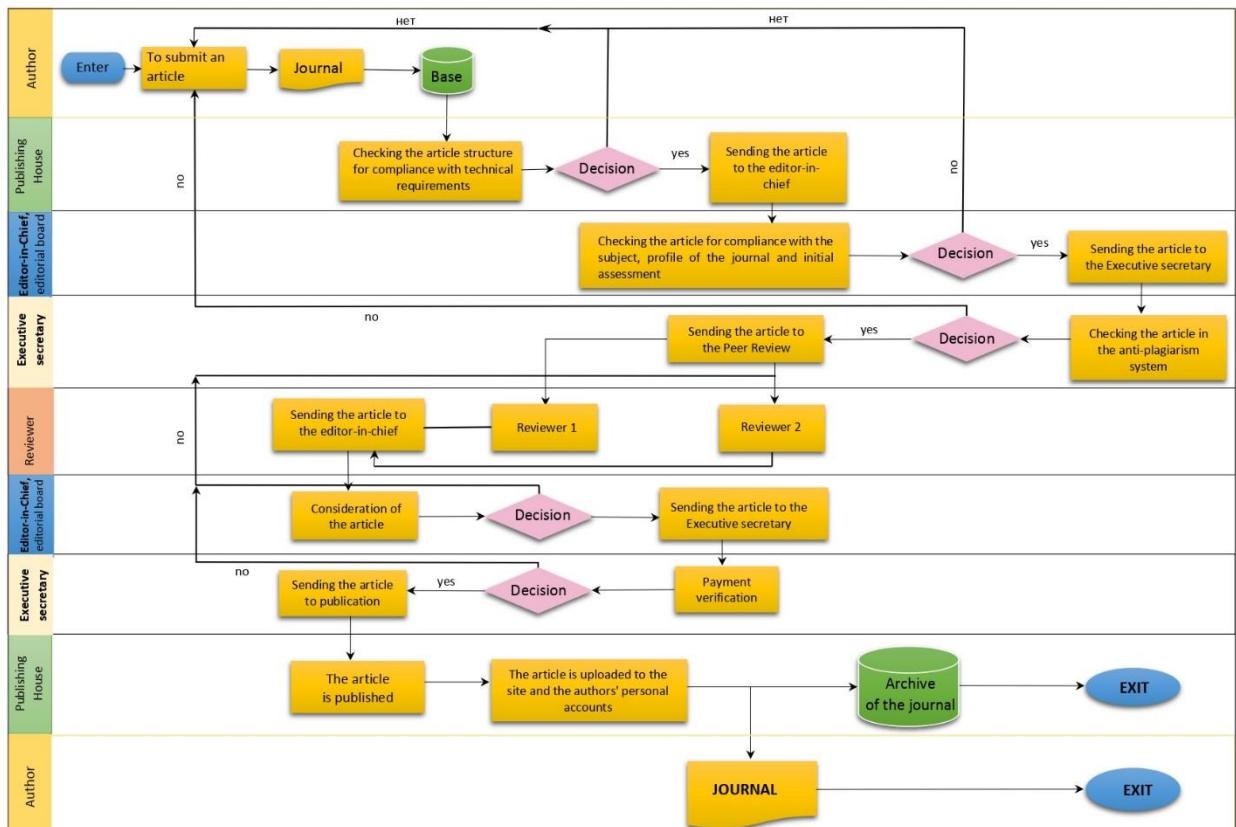
Publication: the article receives a registered DOI number and the article is published in the journal.

Authors can download a reprint of the article and the journal issue in .pdf format in their personal accounts through **My articles→Published articles** tab. Also, under the **Archive** tab the journal issue and the reprint of the article are available for download.

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The process of accepting and publishing an article in the scientific journal
“Bulletin of Toraighyrov University. Physics, Mathematics and Computer Science
series”